

## ICEMSPP Executive Committee MINUTES

<b>Date</b>	January 17, 2020
<b>Time</b>	3:00 PM (EDT)
<b>Location</b>	Via web/phone
<b>Participants</b>	Present: Andy Gienapp, Joe Schmider, Jeanne Marie – Bakehouse, Stephen Wilson Absent: Justin Romanello Guests: Suzanne Graham, Dan Manz, Donnie Woodyard, Ray Mollers, Tad Rhodes, Anne Weideman

<b>Topic</b>	<b>Summary/Decisions</b>	<b>Assignments / Next Steps</b>	<b>Time Frame</b>
<b>Call to order/roll call</b>	Present as listed.		
<b>Review of agenda</b>	Agenda ok		
<b>Review and approve minutes</b>	Motion to approve JM, 2 <sup>nd</sup> SW, motion carried		
<b>Treasurer Report</b>	Current balance: \$3,796.57; only payment in 2020 is to Dan Manz; NREMT/DW transfer of funds from the NREMT to the Commission is expected in the immediate future.		
<b>Report on scenario base Q&amp;A</b>	Dan Manz – working group has not been able to convene, but believes work is pretty close to complete; will need future discussion for implementation/distribution.		
<b>Draft Operational Plan</b>	<p>OBJ: operational by June 2020; JS anticipating the need for a meeting of the entire commission in near future; Opened the floor for discussion; highlights provided, but not all discussion points recorded here.</p> <p>Donnie Woodyard: commission needs to consider the following:</p> <p>1) Work beginning with Virginia as a “beta test” state for the database</p> <p>2) Work will be required on the operational side, not sure what will be required; need states coming on board...do they meet all requirements of the commission?</p> <p>3) Communications? How do we communicate that all pieces are in place, what does the Compact mean? What does total implementation look like?</p>	<p><b>1) Beta test Virginia</b></p> <p><b>2) Validate states meet all criteria</b></p> <p><b>3) Develop Communications plan</b></p> <p><b>4) Demonstrate functionality of the database</b></p> <p><b>5) Prioritize states:</b>  <b>Triage factors: Other criteria met? Border state? Common vendor? Common levels? Common scope of practice?</b></p> <p><b>6) Technical discussion preparation call hosted by NREMT</b></p>	

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	<p>Andy Gienapp- next phases of beta test? Tad Rhodes – Virginia is developing on-boarding process with NREMT, anticipates Virginia on-board in next couple of months; Once Virginia on board, NREMT will use lessons learned to develop next few states, may be beneficial to reach out to other states discussing what plans are needed</p> <p>Schmider – Agreed with the concept of two border sharing states being early in connecting to the database;</p> <p>D. Woodyard – suggests screenshare to start demonstrating functionality; Woodyard provided general description of how the database functions; has concerns about both states and vendors</p> <p>JS – can we get a webinar or two?</p> <p>Tad Rhodes: very technical discussion needs to take place with every state; will help prep</p> <p>JS – is one on one needed between NREMT and each state? Tad – can do either group or one-on-one; actual onboarding needs one on one?</p> <p>DW – Integration is a computer coded integration; vendor needs to do the secure coding work; other state specific work will have to occur</p> <p>DM – shares concern with DW about vendor readiness; get vendors on the phone? We need them to understand the priority and emphasis here. Suggest we add agenda item for vendor readiness emphasis</p>	<p><b>7) Potential article to bolster support, communicate progress, Dan Manz to draft.</b></p> <p><b>Andy will draft the above steps into an operational plan for consideration and send to JS, DW, DM for review. Then pass to entire EC.</b></p>	
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	<p>DW – Vendors Imagetrend approx. 9 member states; ESO in 3-4 others, Virginia is independent</p> <p>JS – potentially have a complete Commission meeting after Virginia is connected</p>		
<b>Other business</b>	<p>AG – Indiana bill is moving</p> <p>DM – Washington state is moving; NH experiencing pressure from IAFF for repeal;</p> <p>No other business.</p>		
<b>Public comment</b>	<p>none</p>		
<b>Future EC meetings</b>	<p>Next conference call is February 7, 2020 at 15:00 PM (EDT)</p>		
<b>Adjourn</b>	<p><b>JM move to adjourn/AG 2ndChairman adjourned at 16:00 (EDT)</b></p>		